



MANUAL OF INSTRUCTIONS

for updating of National Population Register
(NPR) database and seeding of Aadhaar number
in NPR database



1. Background

1. The Union Government of India has decided to create a National Population Register (NPR) of all the 'usual residents' in the country as a first step towards creation of a National Register of Indian Citizens (NRIC). The NPR is envisaged to be an comprehensive electronic database of all usual residents in the country containing 15 fields of demographic data and the biometrics namely photograph, ten finger prints and IRIS prints.
2. The legal basis of NPR is the Citizenship Act, 1955 and Citizenship Rules, 2003.

2. The Scheme

1. The electronic database of more than 119 crore usual residents of the country has already been created under NPR in English as well as the Regional Language. The capture of biometrics of the usual residents of the country is being undertaken by two agencies - Registrar General Citizen Registration, India (RGCR,I) (12 States/ Union territories (UTs) and Unique Identification Authority of India (UIDAI) (24 States/ Union territories (UTs).

NPR States: Tamil Nadu, West Bengal, Odisha, J & K, Manipur, Mizoram, Assam, Arunachal Pradesh, Lakshadweep, Dadra Nagar Haveli, Nagaland and Meghalaya.

UIDAI States: Delhi, Gujarat, Maharashtra, Andhra Pradesh, Karnataka, Goa, Kerala, Himachal Pradesh, Punjab, Chandigarh, Puducherry, Haryana, Rajasthan, Daman & Diu, Sikkim, Tripura, Jharkhand, Madhya Pradesh, Andaman & Nicobar islands, Uttarakhand, Uttar Pradesh, Bihar, Chhattisgarh and Telangana.

2. The Government has now decided to update the NPR Database and seed/ incorporate the Aadhaar numbers in the NPR database.
3. This would be done by house-to-house enumeration by the designated government official(s).
4. This field exercise would serve to validate/ update the NPR database.

3. Objectives

1. Updating the existing NPR database by verifying the details of usual residents.
2. Seeding/ incorporating of Aadhaar/ Enrolment Identity (EID) number in the NPR database by conducting a house to house enumeration by designated Government official(s).
3. Inclusion of new usual resident(s)/ household(s) found in the local area during the field work.

4. Methodology

1. Publishing of Gazette Notification in the Gazette of India and republishing of the same in State/UT Gazette.
2. Appointment of various field functionaries by States/UTs Government
3. Creation of Enumeration Block (EB) wise NPR database in pdf format by ORGI
4. Printing of EB wise NPR booklets including blank NPR forms, summary sheet etc.
5. Training of State/ District/ Tahsil/ Charge level officers

6. Training of enumerators and handing over the material for the actual field work
7. House-to-house enumeration by designated government officials for updation of NPR database and seeding of Aadhaar in NPR. The blank NPR forms attached with NPR booklet would be filled up for new residents/ households found during the field work.
8. Filling up of Summary Sheet attached with NPR booklet
9. Submission of the updated NPR booklet and other items to the Charge Officer
10. Data Entry and uploading of the corrected data to Central Server from the designated centre
11. Sourcing of biometrics from UIDAI for the corresponding Aadhaar numbers
12. Finalisation of NPR updated database.

5. Approach for field work

The exercise would be carried out in the Enumeration Block (EB) by the designated enumerators duly appointed for the purpose by the respective local administration. The field work shall be monitored by District/ Tehsil/ Charge Level Authority for ensuring timely completion and quality. The overall supervision and control shall be exercised by the officers/ officials of the Directorate of Census Operations/ RGCR, I.

5.1 Preparation and training

1. Identification of all Enumeration Blocks
2. Ensuring the availability of Abridged Houselist (AHL), Layout Map and NPR booklet for Enumeration Block
3. Appointment of field functionaries including Enumerators, Charge Officers etc.
4. Training of field functionaries at all levels
5. Distribution of Items required for actual field work

5.2 Field Work

1. Use the AHL/Layout map to Identify the EB and visit to the field
2. Update the layout map, with red ink, for any addition and deletion
3. Identify the household from the AHL/NPR booklet
4. While visiting the household prefer the head of the household to be respondent
5. Ascertain each of the particulars of every usual resident in the household and tick the correct box by marking (√)
6. Carryout corrections (if any) with legible hand writing in red ink on the NPR booklet for the available usual residents (Full Name, DoB, Gender, Father's name, Mother's name, Present Address and Place of Birth)
7. For new members/households fill up the blank NPR Schedule placed at the end of NPR data booklet
8. Ascertain Aadhaar status and tick the correct box by marking (√)
9. If Aadhaar number is available carefully record 12 digit Aadhaar number, starting from extreme left, for all the usual resident from the Aadhaar letter, in the space provided

10. If Aadhaar number is not available record the available 28 digit EID number (14 digit numeric alongwith 8 digit date DD-MM-YYYY and 6 digit time HH:MM:SS), from the acknowledgement slip, in the space provided.
11. In case Aadhaar number is not available though enrolled tick the 'Not Available' box
12. If not enrolled for Aadhaar tick 'Not Enrolled'
13. Record the 10 digit mobile number of each of the usual resident, if available
14. For new households/ persons found in the EB, fill fresh NPR Schedule available at the end of the NPR booklet. Aadhaar/EID number of each usual resident shall be noted down at Side B Column 2 of the NPR schedule.
15. Take signature/ thumb impression of the respondent who provided information during the field work. The enumerator also sign in the space provided.
16. Additionally for any household not available during field work, write the reason for the same. This may be ascertained through local enquiries.
17. Ensure 100% coverage of the EB.
18. After completing the EB, fill the summary sheet.
19. Submit the following to the Charge Officer:
 - a. Filled-in NPR booklet
 - b. Filled in NPR schedules, if any
 - c. Filled in summary sheet with signature
 - d. updated AHL and layout map

5.3 Step by Step filling of NPR data booklet and other forms by the Enumerator during field work

5.3.1 NPR Data booklet:

All the pages in the booklet are serially numbered. Ensure that the booklet contains all the pages with proper printing on each page. At the end of booklet, some blank NPR forms and summary sheet have also been tagged. If any discrepancy is there, immediately contact your charge officer for rectifying the same.

5.3.2 Location Particular:

The first page of the booklet contains the Location Particulars of the EB allotted. Please confirm that the NPR data booklet is of the same EB for which you have to undertake the field work.

5.3.3 Enumeration of the household:

Go to the household no. 1 (Identify it from AHL/Lay out map)

First ask whether the first member of the household is available. The person may or may not be available physically at the time of your visit. You have to confirm that the person is a usual resident of the household. Please tick the appropriate box for the member.

Member Status : Available Migrated Out Dead

5.3.4 If the person is available then verify her/his details:

- (a) Full Name (NPR): Ask whether name printed in NPR is correct or not. If correct, mark a tick on it. If any correction is required, encircle the name to be corrected and record the correct name with the red ink. Do it for English as well as regional language.

Full Name [NPR]:

- (b) Full Name (Aadhaar) : Ascertain from the Aadhaar letter, of the person, whether the name in Aadhaar matches with NPR. If yes, mark a tick in the box. If not, write the name (as provided on the Aadhaar letter) in the space provided. Do it for English as well as regional language.

[AADHAAR]:

5.3.5 **Gender:** Correct, if any mismatch is there in the gender.

लिंग/Gender:

5.3.6 **Date of Birth:** Verify the date of birth with the candidate. If match put a tick mark or else record the correction with the red ink. Verify it with the Aadhaar also, if available, and mark a tick if match with NPR or cross it if any change is required.

जन्मतिथि/DOB [NPR]: [AADHAAR]:

5.3.7 **Father's name:**

- a) Ask whether the name printed in NPR is correct or not. If correct, mark a tick on it. If any correction is required, encircle the name to be corrected and record the correct name with the red ink. Do it for English as well as regional language.
- b) Father's Name (Aadhaar) : Ascertain from the Aadhaar letter, of the person, if name in Aadhaar (if provided) matches with NPR, mark a tick in the box provided, if not, write the correct name (as provided on the Aadhaar letter) in the space provided. Do it for English as well as regional language.

Father [NPR]:

[AADHAAR]:

5.3.8 **Mother's name:**

- a) Ask whether the name printed in NPR is correct or not. If correct, mark a tick on it. If any correction is required, encircle the name to be corrected and record the correct name with the red ink. Do it for English as well as regional language.
- b) Mother's Name (Aadhaar) : Ascertain from the Aadhaar letter, of the person, if name in Aadhaar (if provided) matches with NPR, mark a tick in the box provided, if not, write the correct name (as provided on the Aadhaar letter) in the space provided. Do it for English as well as regional language.
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5.4 Filling up of NPR forms for the new households/members

- 5.4.1 Blank NPR forms have been provided at the end of the booklet. One NPR form is meant for a household and can have the details of 8 members of a household.
- 5.4.2 **Location Particular:** These have already been filled at the start of the booklet and need not to be filled.
- 5.4.3 **Household number:** If the person is addition to any existing household, use the same household number already provided. If the entire household is new, provide the new household number starting from where the current booklet has last household. For example, if the NPR booklet carry 188 households, please provide 189 to the new household.

SIDE A

- 5.4.4 **Serial number:** One row of the NPR form is meant for one person. Give serial no.1 for the first person and so on.
- 5.4.5 **Name of the person in full:** Write name of the person in full.
- 5.4.6 **Name of the person as should appear in NPR:** Write the full name with each letter in separate box (30 boxes have been provided)
- 5.4.7 **Relationship to Head:** Record relationship of the member to head in full. In case of head of household, write 'head'. For others, write the full relationship.
- 5.4.8 **Sex: Male 1/ Female 2** For male, record '1' and for female record '2'. For eunuchs and hermaphrodites, write 1.
- 5.4.9 **Date of Birth (as per English Calendar)** Record the day (2 digits), month (2 digits) and year (4 digits) in the space provided. Mark 'A' in the space provided if it is actual. If the date of birth is not known to the respondent, write the estimated date of birth. Mark 'D' in the space provided.
- 5.4.10 **Marital Status:** Never Married-1, Currently Married - 2, Widowed -3, Separated -4, Divorced -5. Write the code as per the status.
- 5.4.11 **Educational Qualification:** Ascertain and record the highest educational level attained by the person. For a person, who is still studying in a particular class, the highest educational level attained by her/him will be the one she/he has actually passed.
- 5.4.12 **Occupation/Activity:** Record the details of the occupation of a worker or activity of non-worker as the case may be.
- 5.4.13 **Name of Father, Mother and Spouse in Full:** If father, mother and spouse are not enumerated in this household, write Father's name against 'F', Mother's name against 'M', Spouse's name against 'S'. However, if they are enumerated in this household, write serial number of the father, mother and spouse as recorded in column1.

SIDE B

- 5.4.14 **Aadhaar number:** Write the Aadhaar/ EID number (if available) in the space provided for name.
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- 5.4.15 **Place of Birth:** If within India, write the present name of the village/town, District and State. If outside India, write the present name of the country and put '-' against village/town and District.
- 5.4.16 **Nationality as Declared:** For Indian, Record '1'. For others, write name of country.
- 5.4.17 **Present address of Usual Residence:** If the person resides or intends to stay for more than 6 months at this address (write complete address including the (i) Building Number and Name, House Number, (ii) Street Name, (iii) Locality/Post Office, (iv) Village/Town, (v) District, State). Ensure that the PIN CODE is also provided.
- 5.4.18 **Duration of Stay at Present Address (in completed years):** Record the time period in completed years since when person is staying at the present address for less than one year right zero.
- 5.4.19 **Permanent Residential Address:** If same as present address write 'Same' otherwise write complete address including the (i) Building Number and Name, House Number, (ii) Street Name, (iii) Locality/Post Office, (iv) Village/Town, (v) District, State). Ensure that the PIN CODE is also provided.
- 5.4.20 **Checking the filled-in schedule:** Please cross check the entire form and if any entry is missing, fill the same.
- 5.4.21 **Dated signature or thumb impression of the respondent:** Obtain the signature/ thumb impression of the respondent in the space provided. Also note down the mobile number.

5.5 Filling up of Summary Sheet

- 5.5.1 At the end of the NPR data booklet, one summary sheet has been provided.
- 5.5.2 The item-wise details have to be filled for your EB.
Step-by-step filling up of Summary sheet
- 5.5.3 **House-hold no(Col. No. 2):** Fill from the NPR data booklet.
- 5.5.4 **Total members of the household as per NPR (Col. No. 3):** Count and note down the existing no. of members from the NPR booklet.
- 5.5.5 Number of Members found during field work-**
 - 5.5.5.1 With Aadhaar (Col. 4): Count and note down the no. of members having Aadhaar from the booklet.
 - 5.5.5.2 With EID(Col. 5): Count and note down the no. of members having EID from the booklet.
 - 5.5.5.3 Aadhaar/EID not available (Col. 6): Count and note down the no. of members who have enrolled but neither having Aadhaar nor EID available during the field visit from the booklet.
 - 5.5.5.4 Not enrolled(Col. No. 7): Count and note down the no. of members who have not enrolled from the booklet.
 - 5.5.5.5 Col. No. 8: Enter the subtotal of Col. Nos. 4, 5, 6, 7.

5.5.6 Number of Members not found during field work-

5.5.6.1 Migrated out(Col. 9): Count and note down the no. of members out migrated due to any reason from the booklet.

5.5.6.2 Dead (Col. 10): Count and note down the no. of members died from the booklet.

5.5.6.3 Col. No. 11: Enter the subtotal of Col. Nos. 9 & 10.

5.5.7 New Members found in the existing household/new household found in the EB-

5.5.7.1 With Aadhaar (Col. 12): Count and note down the no. of new members of the households having Aadhaar from the booklet. If new household is found during the field survey, the no. of members having Aadhaar will be noted down in this column.

5.5.7.2 With EID(Col. 13): Count and note down the no. of new members of the households having EID from the booklet. If new household is found during the field survey, the no. of members having EID will be noted down in this column.

5.5.7.3 Aadhaar/EID not available(Col. No. 14): Count and note down the no. of new members of the who have enrolled but neither having Aadhaar nor EID available during the field visit from the booklet. If new household is found during the field survey, the no. of new members who have enrolled but neither having Aadhaar nor EID available during the field visit from the booklet.

5.5.7.4 Not enrolled(Col. No. 15): Count and note down the no. of new members of the households not enrolled from the booklet. If new household is found during the field survey, the no. of members not enrolled will be noted down in this column.

5.5.7.5 Col. No. 16: Enter the subtotal of Col. Nos. 12, 13, 14, 15.

5.5.8 **Total members actually found during the field work (Col. No. 17)**: Count and note down the number of members actually found during the field work. (Col. 8 +Col. 16) from the NPR booklet.

5.5.9 Col. No. 18: Remarks if any, may be entered in this Column.

5.5.10 The page totals may be done for each page at the end.

5.5.11 In another fresh summary sheet note down all the page totals of the EB and write down the Grand total.

5.5.12 In every page of the summary report the enumerator have to put his signature.

6. Roles & Responsibilities of Various Stakeholders

6.1 STATE COORDINATOR

1. Notification in the State Gazette for updation of NPR
2. Ensuring appointment of various level of functionaries within the State/UT
3. Coordinating the training of State/District level of functionaries
4. Exercising financial control over expenditure
5. Coordinating publicity efforts at State level along with DCO
6. Ensuring timely completion of field work by taking all necessary steps
7. Overall Supervision & monitoring and any other issue

6.2 DISTRICT REGISTRAR

1. Appointment of all functionaries at District level
2. Training of functionaries at District level
3. Ensuring availability of NPR data booklet for the area under his/her jurisdiction
4. Distribution of Material for field work
5. Ensuring proper and wide publicity so as to create awareness to the general public
6. Undertaking inspection of the field work
7. Ensuring and certifying full coverage
8. Getting NPR database back from the field
9. Monitoring Data Entry at the district level centre to enter the updated data along with Aadhaar number for every resident
10. Exercise financial control over expenditure
11. Any other task assigned by the Competent Authority

6.3 SUB-DISTRICT REGISTRAR

1. Appointment of all functionaries at Sub-District level
2. Training of functionaries at Sub-District level
3. Distribution of Material for field work
4. Ensuring proper and wide publicity so as to create awareness to the general public
5. Undertaking inspection of the field work
6. Ensuring timely start and completion
7. Ensuring correctness and quality of data collection
8. Ensuring and certifying full coverage
9. Exercise financial control over expenditure
10. Coordinating the field activities at Sub-District level
11. Any other task assigned by the Competent Authority

6.4 TEHSIL/ CHARGE OFFICER

1. Appointment of all functionaries at Charge level
2. Training of functionaries at Charge level
3. Distribution of Material for field work to the enumerators

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4. Undertaking inspection of the field work
 5. Ensuring timely start and completion
 6. Ensuring correctness and quality of data collection
 7. Ensuring and certifying full coverage
 8. Coordinating the field activities at Charge level
 9. Any other task assigned by the Competent Authority

6.5 Enumerator

1. Collect Appointment Letter and Identity Card
 2. Attend training compulsorily with full attention
 3. Collect all relevant materials (AHL / Layout map) for field work including NPR data booklet, Blank NPR schedule (A4 size) and summary sheet etc for the area allotted
 4. Study the manual carefully. If any doubt is there, get it clarified from your Charge Officer
 5. Go around the area assigned to you and familiarize yourself.
 6. All usual residents within the boundary of the area assigned to you have to be covered.
 7. Visit each household to update the demographic information and Aadhaar number for each member of the household. In case the house is locked at the time of your visit, please visit again. You may also inform the neighbours to inform the household
 8. Update the NPR database and note the Aadhaar Number for each member of the household.
 9. Inform the respondent that it is her/his duty to give correct particulars regarding each and every usual resident in the household.
 10. Show the updated data to the respondent and obtain her/his signature/ Thumb impression in the Booklet.
 11. For the usual residents not found in the booklet, fill up fresh NPR forms alongwith Aadhaar/EID number
 12. Ensure that each and every usual resident of the area allotted to you has been covered.
 13. Prepare summary sheet and sign
 14. Submit updated NPR data booklet, NPR filled-in schedules and duly signed Summary sheet to the respective Charge Officer
 15. Submit the unused forms etc.
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7. Format of NPR database booklet

7.1 Cover page



सत्यमेव जयते

राष्ट्रीय जनसंख्या रजिस्टर - National Population Register
सामान्य निवासियों का स्थानीय रजिस्टर - Local Register Of Usual Residents(LRUR)

राज्य का नाम : दमन और दीव	Slate Name : DAMAN & DIU[25]
जिले का नाम : दीव	District Name : Diu[01]
तहसील/मंडल का नाम : दीव	Tehsil Name : DIU[001]
शहर/गांव का नाम :	Town/Village Name : DIU(MCI)[7001]
वार्ड संख्या/Ward No. :	एन. पी. आर. ब्लॉक संख्या/NPR Block No. :
	पिन कोड/pincode : <input type="text"/>



Name of Enumerator: _____

Mobile No. _____

I certify that all the households in the Enumeration Block allotted to me have been visited and covered during the

period _____ to _____.

Signature of Enumerator with Date

7.2 NPR database

राष्ट्रीय जनगणना रजिस्टर - National Population Register
 स्थानीय निवासीयों का स्थानीय रजिस्टर - Local Register Of Usual Residents (LRUR)

परिवार क्रमांक (Family No) 001

F.R/S.N. : 001 TIN : 112501001700100130042001001 लिंग (Gender) : F जन्म तिथि (DOB) (NPR) : 22-09-1962 [AADHAAR] :

पूरा नाम (NPR) : _____ Full Name (NPR) : _____
 [AADHAAR] : [AADHAAR] :

[MEMBER STATUS] : Available Migrated Out Dead
 पिता का नाम (NPR) : _____ Father (NPR) : _____
 [AADHAAR] : [AADHAAR] :

माता का नाम (NPR) : _____ Mother (NPR) : _____
 [AADHAAR] : [AADHAAR] :

जन्मस्थान (NPR) : _____ Place of Birth (NPR) : _____
 वर्तमान पता (NPR) : _____ Present Address (NPR) : _____
 [AADHAAR] : [AADHAAR] :

Aadhaar Status : Aadhaar Available EID Available Not Available Not Enrolled Mobile: _____
 Aadhaar/EID : _____

F.R/S.N. : 002 TIN : 112501001700100130042001002 लिंग (Gender) : M जन्म तिथि (DOB) (NPR) : 16-04-1956 [AADHAAR] :

पूरा नाम (NPR) : _____ Full Name (NPR) : _____
 [AADHAAR] : [AADHAAR] :

[MEMBER STATUS] : Available Migrated Out Dead
 पिता का नाम (NPR) : _____ Father (NPR) : _____
 [AADHAAR] : [AADHAAR] :

माता का नाम (NPR) : _____ Mother (NPR) : _____
 [AADHAAR] : [AADHAAR] :

जन्मस्थान (NPR) : _____ Place of Birth (NPR) : _____
 वर्तमान पता (NPR) : _____ Present Address (NPR) : _____
 [AADHAAR] : [AADHAAR] :

Aadhaar Status : Aadhaar Available EID Available Not Available Not Enrolled Mobile: _____
 Aadhaar/EID : _____

F.R/S.N. : 003 TIN : 112501001700100130042001003 लिंग (Gender) : F जन्म तिथि (DOB) (NPR) : 27-07-2000 [AADHAAR] :

पूरा नाम (NPR) : _____ Full Name (NPR) : _____
 [AADHAAR] : [AADHAAR] :

[MEMBER STATUS] : Available Migrated Out Dead
 पिता का नाम (NPR) : _____ Father (NPR) : _____
 [AADHAAR] : [AADHAAR] :

माता का नाम (NPR) : _____ Mother (NPR) : _____
 [AADHAAR] : [AADHAAR] :

जन्मस्थान (NPR) : _____ Place of Birth (NPR) : _____
 वर्तमान पता (NPR) : _____ Present Address (NPR) : _____
 [AADHAAR] : [AADHAAR] :

Aadhaar Status : Aadhaar Available EID Available Not Available Not Enrolled Mobile: _____
 Aadhaar/EID : _____

I declare that all the information provided above is true to best of my knowledge and belief.

[Signature of Enumerator with Date]

[NPR Block No. 2501001700100130042] [Page No 1/261]

[Signature or Thumb Impression of Respondent with Date]

Form No. 11 004 TIN: 192501001700100120042001001 [Aadhaar]

Full Name [NPR]: _____ Full Name [NPR]: _____
 [AADHAAR]: [AADHAAR]:

MEMBER STATUS: Available Migrated O.I. Dead
 पिता का नाम [NPR]: _____ Father [NPR]: _____
 [AADHAAR]: [AADHAAR]:

माता का नाम [NPR]: _____ Mother [NPR]: _____
 [AADHAAR]: [AADHAAR]:

जन्मस्थान [NPR]: _____ Place of Birth [NPR]: _____
 वर्तमान पता [NPR]: _____ Present Address [NPR]: _____
 [AADHAAR]: [AADHAAR]:

Aadhaar Status: Aadhaar Available EID Available Not Available Not Enrolled Mobile:

Aadhaar/EID:

I declare that all the information provided above is true to best of my knowledge and belief.

[Signature of Enumerator with Date]

[NPR Block No. 1501001700100130042][Page No. 6/264]

[Signature or Thumb Impression of Respondent with Date]

7.3 Summary sheet

Updation of NPR and Seeding of Aadhar number in NPR Database

Enumeration Block Summary

Sl. No	Household No	Total Members in Household as per NPR	Number of Members found during field work					Number of Member not found during field work			New persons found in Household/ New Household found in EB					Total members actually found during field work (8+16)	Remarks (if any)
			With Aadhaar number	With EID number	Aadhaar/EID not available	Not Enrolled	Sub Total (4+5+6+7)	Migrated out	Dead	Sub total (9+10)	With Aadhaar	With EID	Aadhaar/EID not available	Not enrolled	Sub total (12+13+14+15)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	1	7	3	2	1	1	7										
Page Total																	

(Signature of Enumerator)

Updation of NPR and Seeding of Aadhar number in NPR Database

Consolidated Enumeration Block Summary

Page No.	Page Total	Total Members in Household as per NPR	Number of Members found during field work					Number of Member not found during field work			New persons found in Household/ New Household found in EB					Total members actually found during field work (8+16)	Remarks (if any)
			With Aadhaar number	With EID number	Aadhaar/EID not available	Not Enrolled	Sub Total (4+5+6+7)	Migrated out	Dead	Sub total (9+10)	With Aadhaar	With EID	Aadhaar/EID not available	Not enrolled	Sub total (12+13+14+15)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1st	Page																
2nd	Page																
3rd	Page																
4th	Page																
5th	Page																
...	...																
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...	...																
...	...																
...	...																
Grand Total																	

(Signature of Enumerator)