

**OFFICE OF THE STATE COORDINATOR, NRC  
ACHYUT PLAZA (1ST FLOOR), BHARALUPAR, BHANGAGARH, GUWAHATI -781005**

No: SPMU/NRC/Dist-Co-Equip/68/2015/Pt-IV/177

Dated 1<sup>st</sup> May, 2018

From : Prateek Hajela, IAS  
Principal Secretary to the Govt. of Assam, Home & Political Deptt.  
and State Coordinator, National Register of Citizens, Assam

To : The District Registrar of Citizen Registration (DRCR)  
All districts

Subject : Regarding eligibility determination in case of weak documents requiring more stringent verification.

Sir/Madam,

With reference to the subject cited above, I am to inform you that the process of recording final decision on eligibility of applicants has started for the remaining applicants with dispatch of CVRs to LRCRs. At Page 19 of the CVR SOP communicated vide letter No: SPMU/Dist CO Equip/68/2015/Part 4/133 dated 21<sup>st</sup> April, 2018, it was mentioned that additional instructions will be issued about procedure to be followed for persons submitting weak documents. Accordingly, the following instructions are issued:

Extra caution needs to be taken in case of determining eligibility of applicants submitting documents listed as follows:

**A1. Affidavits submitted as List B document** or for change in name - as already informed vide letter under reference, such Affidavits are not legally admissible.

**A2. Gaonburah Certificates submitted as List B document** - as these certificates are not issued under any provisions of law or directions under NRC Update, these documents are not legally admissible.

**A3. Private school/college certificates submitted as List B document** - as these certificates are not "official" records as provided for under Clause 3(1), these documents are not legally admissible.

**A4. Birth Certificates issued by authorities other than Health Department submitted as List B document** - as these certificates are not issued by authorities competent / authorised to issue such certificates under Registration of Births & Deaths Act, such documents do not qualify to be "official" records as provided under Clause 3(1), and therefore are not legally admissible

**A5. GP/LM/CO Certificates submitted by males and unmarried women** cannot be considered legally admissible at all for NRC purposes.

In all the above cases, the LRCR may record "No" as LRCR decision with LRCR Remarks as "List B NLA/ No Doc".

**B1. Birth Certificates with delayed registration submitted as List B document** - Registration of birth when registered after (i) 30 days and within 1 Year (ii) after 1 Year of the occurrence of the birth by the Registrar of Births and Deaths with written permission/ order of prescribed authority/ Magistrate is referred to as delayed registration under Section 13 of the Registration of Births and Deaths Act, 1969. In case of birth certificates with delayed registration (particularly those registered after one year

from the date of birth), if the LRCR is not sure about scrupulous adherence to the provisions of the said section 13, the contents of such birth certificates cannot be trusted to prove linkage.

**B2. Immunisation records submitted as List B document** - extra caution needs to be exercised in all such cases.

**B3. Ration Cards submitted as List B document.** Extra caution needs to be exercised in all such cases, refer this office's letter no SPMU/NRC/Dist CO Equip/68/2015/Pt 3/197 dated 6 November 2017.

In all the above cases, unless the LRCR is absolutely sure of the veracity of the List B document, the LRCR may record "No" as LRCR decision with LRCR Remarks as "List B NLA/ No Doc".

**C1. Refugee Registration Certificates / Citizenship Certificates submitted as List A Document** - Extra caution needs to be exercised in all such cases viz. checking of originals needs to be done scrupulously. Similar to Family Tree Investigation, further questioning maybe done about other family members etc. Unless absolutely confirmed about the genuineness of such documents, the LRCR may record "No" as LRCR decision with LRCR Remarks as "No List A".

**C2. Records of 1951 NRC, 1971 Electoral Rolls up to 24<sup>th</sup> March (midnight), 1971 backend of which are not available with the Deputy Commissioners submitted as List A** - Such cases will be treated as "No List A" document cases. In such cases, the LRCR may record "No" as LRCR decision with LRCR Remarks as "No List A".

**C3. Other documents indicated as not legally admissible** in this office's letter no. SPMU/Dist CO Equip/68/2015/Part 3/101 dated 19th October 2017. Extra caution needs to be exercised in all such cases and order for inclusion in NRC be made only when the LRCR is absolutely satisfied about the veracity of contents of the document.

The LRCRs will follow the above instructions scrupulously while determining eligibility of members through the CVR already sent. These documents have been highlighted in Bold (Document Code and member name is given in Bold) in the CVRs. It needs to be noted, however, that the above-mentioned checking need not be ordinarily applied to those persons who have appeared in the Family Tree hearings, either on receipt of LOI 1 or LOI 2. As such, those persons for whom the Family Tree Match Result in the CVR, namely the "CFT MFT Match Result" column is displayed as "Clear" or "Investigate", would not fall in the ambit of the above-mentioned scrupulous checking while such checking will be required to be done for those for whom such result is displayed as "NA". Also, such checking need not be applied to members whose citizenship eligibility is determined beyond reasonable doubt under Clause 3(3) as per the prescribed procedure.

Wherever, however, any such members would be marked as "Yes" by LRCR, an extra layer of checking / Review will be done by the CRCRs. This will be done through the Xiddhanta Online software application. Cases of such members will be sent to the CRCRs through the Xiddhanta Online software application. The CRCRs would thereafter vet such cases and record their findings in the hard copies of ARN Folders and also enter the same into the computers through Xiddhanta Online software application.

Inclusion/ exclusion of each such member submitting above-mentioned documents in the Draft NRC will be based on the decision of the CRCR.

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These instructions are issued as per approval received from the Office of the Registrar General of India vide letter No. 9/31/2014-CRD(NPR) Voll/CN-11674 dated 25/04/18.

Yours faithfully,

  
(Prateek Hajela, IAS)

Principal Secretary to the Govt. of Assam, Home & Political Department  
and State Coordinator, National Register of Citizens, Assam

No: SPMU/NRC/Dist-Co-Equip/68/2015/Pt-IV/177 A

Dated 1<sup>st</sup> May, 2018

Copy for information and necessary action to:

1. The Chief Secretary to the Govt. of Assam, Dispur.
2. The Registrar General of India, Govt. of India, Ministry of Home Affairs, 2/A Man Singh Road, New Delhi 110011
3. Joint Secretary (North East) Ministry of Home Affairs, North Block, New Delhi 110001
4. The Divisional Commissioner, Lower Assam Division, Panbazar, Guwahati
5. The Divisional Commissioner, Upper Assam Division, Jorhat
6. The Divisional Commissioner, North Assam Division, Tezpur
7. The Divisional Commissioner, Barak Valley Division, Silchar, Cachar
8. The Divisional Commissioner, Central Assam Division, Nagaon.
9. ADC, I/C, NRC, All Districts
10. CRCR, All Circles
11. All DPSSs, CPSs



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